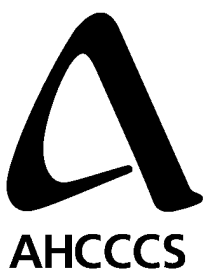# AHCCCS HIPAA Consortium

Welcome to Everyone and Thank You for Coming so Late on a Friday

Consortium Meeting 11/22/02 - Agenda

- General Housekeeping Items
- Today's Meeting - Scope and Purpose
- Update on Statewide HIPAA Activities
  - Update on AHCCCS TCS Project
  - Update on AHCCCS Privacy & Security Project
- Schedule for Next Meeting
- Other Questions or Issues

General Housekeeping

- Please make sure you complete the Sign-in Sheet
- Consortium Member List
  - Delete (draw a line through) any individuals no longer connected with your organization or HIPAA
  - Add any individuals who should be members
  - Review and Correct email addresses

Minutes from Last Meeting

- Minutes were emailed to Consortium Members with Agenda on Monday, November 18th

- Review and Approval of, or Changes to, Minutes from Last Consortium Meeting

Meeting Purpose & Scope

- Provide Information and Status on AHCCCS HIPAA Activities

- Get Input from MCOs Regarding HIPAA Concerns

- Provide Timelines where possible

- Get Input on AHCCCS Transition & Implementation Planning

- Discuss Frequency, Format and Content of Future Consortium Meetings

Update on Statewide HIPAA Activities

- Angela Fischer - AHCCCS Statewide HIPAA Coordinator
- Report on HIPAAZ Activities
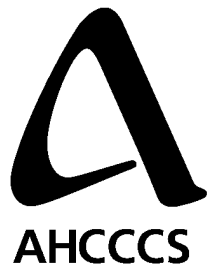- Status of Implementation Delay Application

Update on AHCCCS TCS Activities

- Workgroup Activities
- AHCCCS HIPAA Web Site
- Contracts and HIPAA Agreements
- AHCCCS RFP for HIPAA Translator
- Timeline for Remediation & Testing
- Test Manger & B2B Test Planning
- Transition, Contingency & Implementation Planning
- AHCCCS Response to MCO HIPAA Issues

AHCCCS TCS Project

- Completed to Date:
  - Mapping of all HIPAA Transactions
  - Mapping of all HIPAA Codes & Values
  - Business Gap Analysis
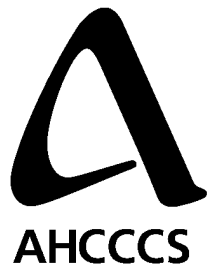 - General Remediation Plan

AHCCCS TCS Project, cont.

- In Progress:
  - Local Codes Mapping
  - Workgroups with Trading Partners
  - Requirements Analysis for Remediation
  - Transition & Implementation Planning
  - Acquisition of HIPAA Translator
  - Develop Testing Criteria and Procedures
  - Development of Companion Documents
  - Development of Trading Partner and Business Associate Agreement Language

AHCCCS TCS Project, cont.

- Still to Do:
    - Validate Technical Infrastructure
    - Increase Provider Outreach Activities
    - Develop Formal System Design for Remediation
    - Sign Agreements and Contracts
    - Coding and Internal Testing
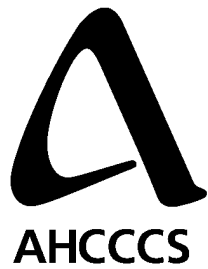   - Business to Business Testing

- Workgroup Activity
  - 834/820 - Enrollment Rosters & Capitation Payments
    » Only Open Issue from Assessment Phase: Maintenance Reason Codes for AutoAssign and Enrollment Choice
    » Some design issues raised and will be considered during Remediation
    » Workgroup may be called to Ad Hoc Meetings during Remediation, Testing and Implementation
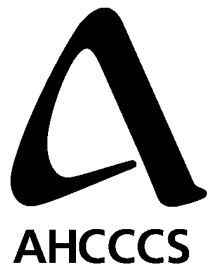
AHCCCS TCS Project, cont.

- Workgroup Activity, cont.
  - 837, 835, NCPDP, U277 - Encounters.
    - » Considerable review and discussion work left.
    - » Short timeframe to complete.
    - » Strategy - email completed documents to members before Workgroup Session.
    - » Maximize Workgroup time for resolution and agreement.

AHCCCS TCS Project, cont.

- Workgroup Activity, cont.
  - Separate Effort to "map" claims data submitted to MCOs on paper to HIPAA Format and Data Content
  - Updated matrix with "directions" being prepared
  - Will be sent to all Workgroup members

AHCCCS TCS Project, cont.

- Local Codes Mapping
  - Approximately 160 Local Procedure Codes and Modifiers to Map
  - Issue (at national level) seems to be with Behavioral Health codes
  - Expect effort to be completed by January '03
  - May impact testing effort - will have contingency

AHCCCS HIPAA Web Site

- Web Site is in Production
- Initial Contents include: Schedules, Consortium Documents and HIPAA Links
- Other Additions Planned: New Items and Other HIPAA Related Documents
- Ideas for Other Web Site Contents?

Contracts & Agreements under HIPAA

- HIPAA Agreements & how they fit within the existing AHCCCS contract environment

- Distributed 2 Documents
  - CMS Workgroup Paper on HIPAA Agreements
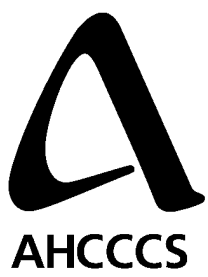 - Table on AHCCCS Agreements with TPs and BAs

TPA & Companion Document

- Initial Draft Copy Distributed
- Information in Several Sections Still to be Finalized
- Review of Document Contents
- Ask that Consortium Members Review and provide comments to:
  - **Tlmcclung@ahcccs.state.az.us**

AHCCCS RFP for HIPAA Translator

- AHCCCS Issued an RFP for a HIPAA Translator and Consulting Services

- Proposals are Currently being Evaluated

- After a Selection is made, CMS must approve the Contract before any work can begin

Update on AHCCCS HIPAA Schedule

- Schedule has been update to reflect current project milestone dates
- Key Dates from Project Schedule are available on the AHCCCS HIPAA Web Site
- Review of Project Schedule Handout

AHCCCS Test Manager and B2B Test Plan

- AHCCCS is Recruiting for a HIPAA Test Lead

- Test Lead will develop with input from Trading Partners:
  - Business to Business Test Criteria and Procedures
  - Volume and Mix of Test Data
  - Acceptance (Pass) Criteria
  - Detailed Schedule
  - Feedback & Resubmission Procedures

Transition, Contingency & Implementation Planning

- Transition & Implementation Planning
  - Will assign resource Many areas internal to AHCCCS - Help Desk, Operations changes, coverage & support
  - Other areas impact Trading Partners - up front edit results, notification procedures, problem resolution
  - Need your input on what should be included in plan

AHCCCS Privacy & Security Project

- Divided into three phases
  - Phase 1 - Pre-assessment (10/02)
  - Phase 2 - Detailed assessment (4/03)
  - Phase 3 - Remediation (4/03 - 1/04)

- Phase 1 - Pre-Assessment
  - Analyze Business Processes and who has access to what PHI
  - Analyze Security System and how access given
  - Develop Phase 1 Report of Findings
  - Develop Training Plan for Agency
  - Conduct Training

- Phase 2 - Detailed Assessment
  - Analysis of Phase 1 Report
  - Analysis of BA Interactions
  - Analysis of Policies
  - Detailed Recommendations for Change

AHCCCS Privacy & Security Project, cont.

- Phase 3 - Remediation
  - Changes to PMMIS, especially Security Subsystem
  - Development of Policies and Procedures

AHCCCS Privacy & Security Project, cont.

- Current Status of Privacy & Security Project
  - Phase 1 Completed
  - Phase 2, Detailed Assessment, has been started, is on schedule and due to complete by the middle of January '03.

Consortium Meeting Format and Content

- Future meetings have been scheduled beginning in January '03 and going through December '03
- Want to do more than just give AHCCCS Status
- Would like more input and exchange of information
- Ideas on this?

Wrap-up

- Any other questions or concerns?
- Thank you for attending